

Please do not commit the following mistakes during online transaction of Examination fees.

- a) Students are advised not to pay double examination fees for the same semester for any negligence. Before making double payment, contact Examination Cell.
- b) If your amount is deducted from the account and e-Receipt (Amount Bill) is not generated due to some error, you are advised to check the status of transaction in SBI COLLECT payment history.
- c) Procedure to check status in SBI COLLECT payment history as follows.
 - i. Login to college website
 - ii. Click on Examination Cell on the right top corner.
 - iii. Click on Online Payment of Examination fee, check and proceed.
 - iv. Click on State Bank Collect on the left top corner, will get 3 options, Click on 3rd option Payment History.
 - v. Fill the form carefully and submit to get the status of transaction. If the status is success, click on the PRINT to generate the e-Receipt. If the status is FAILED and amount is not deducted, do the transaction again. If the status is FAILED and amount is deducted, contact examination cell.

Note:

- Use Laptop or Desktop computer for the above process.